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Responsibilities of Powhatan Little League Division Directors

Role Definition

The Division Director is a key leader within the Little League organization responsible for overseeing the operations, safety, and success of their assigned division. They act as the primary liaison between the league board, coaches, players, and families, ensuring that all activities are conducted in compliance with league policies while fostering a positive and inclusive environment.

What is the Role of a PLL Division Director?

- **Considered PLL Leadership**, helping to ensure all PLL policies and procedures as well as LL rules are applied fairly and consistently.
- **Responsible for overseeing the spring/fall season operations** of their respective divisions.
- **Maintain clear and frequent communication** with Managers in their division.
- **Serve as the first point of contact** for all Managers to address requests, questions, concerns, etc., and facilitate any escalations to the PLL Board.
- **Attend designated PLL board meetings** and provide updates, offer suggestions, and provide input to improve their division's progress.
- Depending on the specific activities, **work with various Board and appointed leadership roles/volunteers**, such as the Scheduler, Commissioner of Baseball, Coaching Coordinator, and others as needed.

1. Administration and Communication

- **Serve as the primary point of contact** between the league board and coaches, parents, and players in their division.
- **Communicate league policies, rules, and schedules** to all division participants.
- **Send game schedules** to managers/coaches once provided by the Player Agent. Verify any schedule conflicts with managers/coaches before they release schedules to parents.
- **Establish a group text thread** before the start of the season to monitor and enforce pitch counts and required days of rest for all pitchers. All coaches must comply and send pitch count data to the Director after every game. Report any violations to the League's Coaching Coordinator promptly.
- **Collect a list of interested Pool Players** from managers in their divisions and provide this list to the Player Agent. Notify the Player Agent if a Pool Player is needed, ensuring all assignments go through the Player Agent.

2. Organization and Scheduling

- **Assist in requesting/distributing schedules** for practices, games, and other division events.
- **Hold division meeting where house rules for the division are reviewed and explained** (typically at drafts) to ensure all managers and coaches are aware of expectations and regulations.
- **Assist the Commissioner of Baseball** with uniform checks and distribution.
- Help distribute uniforms after they have been checked by the Commissioner of Baseball.

3. Rule Enforcement and Oversight

- **Ensure compliance with Little League International rules** and local league policies.
- Act as a resource for coaches and umpires regarding rules specific to the division.
- **Monitor and enforce pitch count regulations** and required days of rest for pitchers, ensuring accountability among coaches through a full division group chat.
- Turn in weekly pitch count to Player Agent.
- Mediate disputes during games or practices when necessary.

4. Game Presence and Relationship Building

- **Maintain a recurrent presence at division games** to foster good relationships with volunteers, umpires, and families.
- **Ensure park rules are enforced**, such as keeping dugouts and the park clean, promoting sportsmanship, and prohibiting pets or inappropriate language.

5. Player Development and Safety

- Promote a fun, inclusive, and educational environment for all players.
- Ensure proper safety protocols are followed, including equipment checks and injury reporting.

- **Encourage sportsmanship and teamwork** among players and coaches.

6. Event Coordination

- Assist with division-specific events, such as opening day ceremonies, tournaments, and end-of-season celebrations.

7. Equipment and Season Wrap-Up

- At the beginning of each season, **facilitate distributing and accounting for all managers' equipment bags and equipment** to support the Equipment Manager.
- At the conclusion of each season, **facilitate collecting and accounting for all managers' equipment bags and equipment** to be turned into the PLL Equipment Manager.

8. Evaluation and Feedback

- Solicit feedback from coaches, parents, and players to improve the division's operations.
- Provide regular updates to the league board regarding the division's progress, challenges, and achievements.
- Help assess player skill levels for accurate division placement in future seasons.